## Meeting Information

<table>
<thead>
<tr>
<th><strong>Meeting:</strong></th>
<th>Data Governance Committee</th>
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<tr>
<td><strong>Date/Time:</strong></td>
<td>Tuesday, October 9, 2018 @ 12:00 p.m.</td>
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<td><strong>Invitees:</strong></td>
<td>Tim Pavlis, John Barden, Ryan Schlagheck, Paul Rivers, Sondra Cruver, Lily Svensen, Karen Anderson, Jackie Tucker, Emily Shandley, Pamela Caudill, Judy Offutt, Maureen Velazquez, and Erin Mahoney</td>
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### Topic: Data Governance

**Agenda:** Review proposed roles & responsibilities of committee and workgroup members; Review and approve recommended data security model for access to integrated RE data via the Common Reporting Platform

### Meeting Notes:

- **General:**
  - Maureen recommends a ‘non-invasive* data governance’ approach as outlined in the slide deck.
  - It’s important to partner with people who know the data the best as a bridge to semantics.
  - We appreciate data problems being reported; it’s ok and we can correct them; reporting helps identify them and when we find these errors a goal of this committee is to resolve them.
  - A portal or website will be set up for data knowledge tools, guidance, and resources.
  - While these are goals, we can’t accomplish them all right away; it will take some time to get there – we will focus on some domains (e.g., Research) to meet those goals.
  - Data governance requires communication; as part of this committee you can influence other data stewards.
  - Data domain stewards and affected functional stewards have voting rights on Data Governance decisions; domain stewards approve their domain content items and recommend appropriate working group members; functional stewards assess risk and contribute advisory guidance.
  - Data customers – they are important but a longer list of data domain stewards right now could make it difficult as we focus on CoRe to start.
  - This committee is interested in more than just CoRe, we need to provide tools such as the data dictionary as an example to help our data customers.
  - Reviewed recommended RE security model for CoRe security; more likely to be inclusive versus limit initial access – security access process will mature as we go; updates will be brought to this committee prior to seeking a policy approval for Yale University.
  - Supporting data documentation from RE CoRe will reside in a web-accessible location as an artifact.
  - Decision 1: Committee approves the RE security model by the data governance committee.

- **Questions:**
  - Karen: When discussing faculty and student data we are not talking about curriculum, as a data customer I don’t have access to this data except in an ad hoc manner. Where could she get enrollment and curriculum data for all the schools? Each school is ultimately responsible for their own course data. More conversations are being had on this topic that can help. Great side bar conversation.
  - John: How will we document and communicate decisions/policies that evolve from the DGC? For CoRe, like People Hub, we will publish Yale policies and procedures, and include links on the DG/CoRe SharePoint site or website as they are established.

- **Action Items:**
  - Maureen will coordinate discussions with RE and Student stewards regarding working group members.

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*The term “non-invasive data governance” is trademarked by Robert Seiner, author of the 2014 book with the same title.*